



Sandia Trailer Sales
An Equal Opportunity Employer

APPLICATION FOR EMPLOYMENT

Please Print

Home Phone: Cell Phone: Email:

Date: Social Security # Drivers License #

Name: Last First Middle

Mailing Address: Street or P.O. Box City State Zip

Physical Address: (if different from above) Street City State Zip

Employment Desired

Position: Date Available For Work: Salary Desired:

Are You Currently Employed? If So, May We Inquire of Your Present Employer?

Are you related to/acquainted with anyone in our employ? Referred by:

Have you submitted an application here before?

Have you ever been employed here before? If yes, date:

Are you legally eligible for employment in this country? (Proof of U.S. citizenship or immigration status will be required upon employment.)

Have you been convicted of a felony in the last 7 years?

If yes, please explain:

Completion of this section is voluntary:

Date of Birth: Height: Weight: Age: Sex:

Married Single Widowed Divorced Separated

Home: Own Rent Number of Children Dependents OTHER than spouse or children

Applicant Comments:



| Education | Name & Location of School | Years Attended | Date Graduated | Subjects Studied |
|--|---------------------------|----------------|----------------|------------------|
| Grammar School | | | | |
| High School | | | | |
| Trade, Business, Or Correspondence Schools | | | | |
| | | | | |
| | | | | |



List Special Accomplishments, Training, Skills, & Hobbies.



Military Experience

Have you served in any Branch of the U.S. Military? Yes No

If yes, which branch: _____ Job Title: _____

Rank Achieved: _____ Discharge Date: ____/____/____

Type of Discharge: _____

Employment History

Please list your past employers, starting with the most current (Use additional sheets if necessary.).

Explain any gaps in employment in the applicant section.

| <i>Employer</i> | <i>Telephone</i> | <i>From</i> | <i>To</i> | <i>Duties & Responsibilities</i> |
|--|------------------|------------------------|-----------|--------------------------------------|
| | () | | | |
| <i>Address</i> | | | | |
| | | | | |
| <i>Job Title</i> | | <i>Salary/Starting</i> | | |
| | | | | |
| <i>Immediate Supervisor Name & Title</i> | | | | |
| | | | | |
| <i>Reason For Leaving</i> | | <i>Salary/Final</i> | | |
| | | | | |

| <i>Employer</i> | <i>Telephone</i> | <i>From</i> | <i>To</i> | <i>Duties & Responsibilities</i> |
|--|------------------|------------------------|-----------|--------------------------------------|
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| | | | | |
| <i>Immediate Supervisor Name & Title</i> | | | | |
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| | | | | |
| <i>Immediate Supervisor Name & Title</i> | | | | |
| | | | | |
| <i>Reason For Leaving</i> | | <i>Salary/Final</i> | | |
| | | | | |

References: List below the names of three persons whom you have known for at least one year that are not related to you, or whom you have been employed by:

| Name | Address | Phone | Business | Years Known |
|------|---------|-------|----------|-------------|
| | | | | |
| | | | | |
| | | | | |

In Case of an Emergency Notify: _____
Name Address Phone

I authorize investigation of all statements contained in the application. I understand that misrepresentation or omission of facts called for may be cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Date Signature

All employment at Sandia Trailer Sales is “at-will”—that means the employee is free to resign at any time, just as Sandia Trailer Sales is free to release you from your employment at any time, except that no employee will be discharged for reasons that are prohibited by law. Neither the employee nor Sandia Trailer Sales needs a reason to exercise this right.

Sandia Trailer Sales is an equal opportunity employer. We prohibit discrimination based on sex, race, religion, national origin, age, marital status or physical disability.

DO NOT FILL OUT BEYOND THIS POINT

Administrative Use Only

Comments:

Hired: [] Yes [] No If no, explain: _____

Hire Date: _____ Starting Pay Rate: _____